

# #1

**COMPLETE**

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Page 2: Q1 &amp; Q2

**Q1****Monaghan**

What PPN do you represent?

**Q2****The PPN Worker / Secretariat**

Are you responding on behalf of - (Local Authority - please skip to Section B)

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**Q3**

Please provide contact details for this report

PPN Name and address	<b>Kim Mc Kenna</b>
PPN Email	<b>ppn@monaghancoco.ie</b>
PPN Phone Number	<b>047 30550</b>
PPN Website	<b>ppnmonaghan.ie</b>
Main Secretariat Contact for this Report (Name)	<b>Packie Kelly</b>
Secretariat Member Contact Email address	<b>packie@teachnadaoine.com</b>
PPN Resource/Support Worker (Name)	<b>Kim Mc Kenna/ Kim Greenan</b>
PPN Resource/Support Worker Email Address	<b>kmckenna@monaghancoco.ie/ kdobbin@monaghancoco.ie</b>

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**Q4**

Please provide the number of members in each category below Full membership as of the 31st of December

2020 Community and Voluntary	<b>427</b>
2020 Social Inclusion	<b>94</b>
2020 Environment	<b>34</b>
2021 Community and Voluntary	<b>448</b>
2021 Social Inclusion	<b>94</b>
2021 Environment	<b>38</b>

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<b>Q5</b>	2020 Community and Voluntary	<b>15</b>
Please provide the number of members in each category below Associate Membership as of the 31st of December	2021 Community and Voluntary	<b>7</b>
	2021 Social Inclusion	<b>9</b>

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**Q6**

If you have introduced the category of Associate Member, please set out how this is defined. (If not applicable, just use n/a)

Engage with or support the PPN, established community group operating in the county as part of National Organisation

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**Q7**

**Yes**

Have you re-registered PPN Members or updated the details of PPN Members in 2021?

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**Q8**

**Respondent skipped this question**

If no, when did you last re-register or verify your PPN Membership?

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**Q9**

**Ad hoc (When member groups tell us),**

What methodology do you use to re-register or update the details of PPN members? Tick all boxes that apply.

**Email,**

**Post**

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**Q10**

In what ways did the PPN participate in consultation?

Distributed information to member groups about local consultations	<b>Always</b>
Distributed information to member groups about national consultations	<b>Always</b>
PPN Reps attended consultation events representing the PPN	<b>Sometimes</b>
Resource Worker attended consultation events representing the PPN	<b>Sometimes</b>
Made written submissions to consultations as the PPN or as a subgroup (linkage group, etc.)	<b>Sometimes</b>
The PPN organised consultations with its membership (i.e. organise meetings and surveys to feed into a consultation submission)	<b>Sometimes</b>

**Q11**

How many consultations has the PPN responded to in 2021 (consultations initiated by PPNs and other bodies)?

6, MCC Litter Management Plan, Lets Talk Climate Action, Peace Plus Submission, PPN Structural Review, River Basin Mgt Plan, Monaghan PPN Strategic Plan Review

**Q12**

Select the option that reflects the experience of your PPN Representation: When it comes to Agenda-Setting (Setting the agenda for the meeting / new year / 5 year term of office)

**The LA and PPN collaborate in all aspects of the process**

**Q13**

Select the option that reflects the experience of your PPN Representation:When it comes to Drafting (writing policies, communication plans etc.)

**The LA and PPN collaborate in all aspects of the process.**

**Q14**

Select the option that reflects the experience of your PPN Representation:When it comes to Decision-making (the process of decision-making about a policy, initiative etc.)

**The LA and PPN collaborate in all aspects of the process.**

**Q15**

Select the option that reflects the experience of your PPN Representation:When it comes to Implementation (putting policy into practice)

**The LA and PPN collaborate in all aspects of the process.**

**Q16** **The LA and PPN collaborate in all aspects of the process.**  
Select the option that reflects the experience of your PPN Representation: When it comes to Monitoring (monitoring and assessing outcomes of a policy or decision)

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**Q17** **The LA and PPN collaborate in all aspects of the process.**  
Select the option that reflects the experience of your PPN Representation: When it comes to Reformulation (using the information gathered through the Monitoring phase to evaluate and reformulate a policy or initiative)

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**Q18** **Respondent skipped this question**  
Any further comments on the experience of your PPN Representation

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**Q19** **Yes**  
Does your PPN have a completed Vision for Community Wellbeing?

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**Q20**  
If the answer is Yes – how has the PPN used them to influence decision making?  
The Statement was ratified in December 2020 but not officially launched until Feb '22 due to Covid. Reps were provided with detailed training on same and will use the statement in their representations on council committees in 2022

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**Q21** **Respondent skipped this question**  
If the answer is No - Please explain why

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**Q22**  
Please suggest ways in which consultations could be improved.  
More time to be given to properly consult with members, and give members feedback after any consultations.

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**Q23**

Total Number of Reps

Male	21
Female	16

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**Q24**

Total Number of new Reps elected 2021

Male	6
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**Q25**

Total Number of Reps retired 2021

Male	3
Female	1

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**Q26**

Total Number of Boards and Committees with PPN Reps 2021

14

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**Q27**

Total Number of contested seats (elections) 2021

1

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**Q28**

Total Number of uncontested seats in 2021

5

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**Q29**

Total Number of open vacancies at 31/12/2021

0

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**Q30**

Please attach a list of all Boards and Committees on which your PPN was represented in 2021.

**Monaghan PPN.pdf (62.9KB)**

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**Q31**

Where representation ceased during 2021, please indicate and provide an explanation and additional Comment, if necessary.

1 LCDC 6 year term completed, 1 LCDC Rep passed away, 1 on Housing SPC, resigned, 1 on Transport SPC stood down

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**Q32**

**Yes**

Do any individuals represent the PPN on more than one Board or Committee?

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**Q33**

If Yes, state: How the situation has arisen and what is being done to address this in line with the Handbook (Please note, a member who sits on the Secretariat and one decision making committee is not considered to be on multiple boards).

LCDC & Peace Partnership. Peace Partnership reps are being recruited in the next few months as the new Peace programme will be opening and the current board hasn't been meeting for the last year as the Peace programme was closed.

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**Q34**

If yes, state: How many individual Representatives are concerned.

1

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**Q35**

**Yes**

Has your PPN had any difficulty in recruiting Representatives for positions arising in 2021?

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**Q36**

If yes, please explain.

The Transport & Community SPC & Secretariat are very difficult committees to recruit for. There is not as high a level of interest as other committees, for example of 4/5 occasions, not one nomination was received. Rep roles can be seen as difficult and onerous with an uptake on their time.

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### Q37

Please provide 3 to 5 examples of specific proposals or actions that PPN Representatives have brought to decision making boards or committees and the outcome, if any (i.e. discussed, deferred, decision made, project initiated, etc.). Please detail the Decision Making Body, the Proposal and the Outcome (if any).

Example 1

**Climate & Action SPC - three agenda items were requested, first two were allowed but the third was deemed too specific. MPPN Rep suggested that Sustainable Tourism was placed on the agenda as it was seen that sustainable tourism initiatives should demonstrate that they are in line with climate and biodiversity policies at EU & National Level. Outcome: LA are awaiting climate action guidelines from Dept. of Environment and updated members that MCC have received a target of 48.56% for reduction in energy consumption over a target of 33%**

Example 2

**LCDC & LAG: The PPN reps attended a public consultation to explore the possibility of advancing suitable community projects for the proposed Peace Plus Funding 2021-27. From time to time MPPN makes submissions to consultations carried out by organisations where we feel that the issues concerned will impact our wider membership. MPPN held a focus group session with PPN reps to discuss the Peace Plus Programme. Outcome: Peace Plus Programme 2021-2027 have not yet opened so results of consultation are not yet known and no feedback has been received.**

Example 3

**LCDC & LAG: To bring reps and Leader team together to find solution to the lack of engagement from PPN groups to apply for Leader funding. Outcome: Community Development Officer ran Project Development Clinics for groups that had an idea or application for funding and helped further develop & progress the application. The PPN RW made appointments with the CDO and groups and several projects were developed for Leader funding.**

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### Q38

Thinking of the IMPACT your PPN has had in 2021, please provide 3 to 5 concrete examples where the PPN has had a key impact / achieved a key deliverable (please think of the benefit delivered to the community from work undertaken by the PPN).

Example 1

In 2020 the PPN carried out a survey amongst its members asking who was doing what and where to support their local people during Covid. The responses were used by staff on the Community Call Helpline in 2020 and 2021 when assigning calls on the Helpline.

Example 2

In 2021 MPPN carried out a focus groups session with PPN reps on the Peace Plus Programme. The feedback from the workshop were compiled under the themes from our Wellbeing Statement and corresponded to the structure of the consultation document, representing a position of consensus of our members. If the information provided in the submission is implemented, this will have a fantastic impact on our community groups and achieve a key deliverable.

Example 3

Lets Talk Climate Action consultations with the PPN contributed to MCC's Climate Adaptation Strategy which will have an impact on our community.

Example 4

MPPN provided Strategic Plan training for our groups to enable them to produce a Strategic Plan for their own community group which they can use for funding applications etc.

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### Q39

What support structures are in place to support - PPN Representatives on Boards and Committee and Community input to policy development and decision making? Please give a number to any that apply.

Representatives Charter	1
Training for PPN Representatives	1
Meeting Feedback Forms Completed by Reps	14
One-to-one Support	1

### Q40

Please provide any comments you may have on these supports.

The level of feedback forms being completed is very poor. Despite reminders to reps stating that it is mandatory to provide a report after each meeting.



**Q41** **Yes**

Do you have Municipal Districts or administrative areas?

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**Q42** **Yes**

Does the PPN have a local presence in each Municipal District or administrative area?

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**Q43**

Please provide more detail.

The MD's are represented with 1 rep on the Secretariat and consultations for the CWBS took place in each MD. PPN member groups are located in each of our 3 MD's.

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**Q44**

How many Linkage Groups have been formed in your PPN? Please number and list.

One - Social Inclusion

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**Q45**

How many Linkage Groups are active (i.e. meeting at least 3 times per year, including virtually)?

One

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**Q46**

How do Linkage Groups communicate?

Email and meetings

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**Q47** **A little**

What is the level of participation in your PPNs Linkage Group?

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**Q48** **Yes**

Do your Linkage Groups elect PPN Representatives?

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**Q49**

**Respondent skipped this question**

If the answer to the above is "No", what body elects Representatives?

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**Q50**

How many Thematic Networks have been established in your PPN? Please provide number and list.

4 Youth network, Women's network, Older Persons network, Tidy Towns Network

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**Q51**

How many Thematic Networks are active (i.e. meeting at least 3 times per year, including virtually)?

3

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**Q52**

How do Thematic Groups communicate?

Emails and representation on the Secretariat

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**Q53**

**A moderate amount**

What is the level of participation in your Thematic Groups?

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**Q54**

**No**

Do your Thematic Networks elect PPN Representatives?

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**Q55**

**Respondent skipped this question**

Please provide any comments you may have.

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**Q56**

How have you publicised and promoted your PPN and its activities in 2021? Please advise if there is a strategy underpinning your communications.

PPN activities have been promoted through MPPN fb and website, and also through MCC's fb and website, emails and local paper radio and paper.

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**Q57**

Communications Methodologies (please quantify all that apply - numbers only)

Physical printed newsletters **0**  
(please provide details of the number of newsletters, not the number of people each newsletter was distributed to (e.g. if your PPN produces a monthly newsletter and sends it to 1,000 members, the number here is 12, not 12,000)  
Electronic online newsletters **0**  
(note as above)  
Website hits / visits **2328**  
Facebook (include number of likes) **6303**  
Twitter (include number of followers) **41**  
Other, i.e Instagram, Tik Tok **0**  
etc. (include number of followers)  
Participating in events hosted by other organisations **0**  
Community and/or **3**  
Commercial Local Media, i.e. radio print, podcasts, magazines and blogs (taken out ads, participated in interviews, articles etc.)

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**Q58**

Please provide an overview of other methods that you employ, e.g. advertising in libraries, CICs, VCs, etc.?

We are in regular contact with local libraries, Museum and Sports Partnership. The promotion of events is mutual.

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**Q59**

What type of content do you communicate to your members?

**PPN Events,**  
**PPN Representatives Reports,**  
**Consultations,**  
**PPN Activities,**  
**Member Group Activities,**  
**Funding Information**

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**Q60**

Is there anything you would have liked Salesforce to support / support better in 2021?

Salesforce can be quite user unfriendly, the simplest queries seem to be the most time consuming but the training provided is helpful.

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**Q61**

What functions does your PPN Website have (select all that apply)?

**List / Database of Registered Members,  
Minutes / Reports of Secretariat Meetings,  
Minutes / Reports of Plenary Meetings,  
PPN Representative Reports,  
Advertising Member Events / News,  
Up to date list of all PPN Representatives,  
Adopted PPN Policies**

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**Q62**

Please provide any other comment you may have

**Respondent skipped this question**

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**Q63**

Training and Capacity Building Programmes. How many training and capacity building programmes were held in 2021? Please distinguish and give a breakdown. (This includes informal activities such as one on one mentoring) (If you have this information in a spreadsheet or available as a download from Salesforce, you can upload a document in the next question).

Topics Covered

**To produce a Strategic Plan for your organisation,  
graphic design for groups, how to write a better funding  
application, mental health awareness, Back to business**

Target Groups

**All PPN groups**

No. Of Sessions Held

**7**

Total no. of hours for Programmes

**18**

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**Q64**

If you have this detail in a spreadsheet or other format, you can upload it here

**Respondent skipped this question**

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**Q65**

Was the work of the PPN affected by Covid-19 in 2021?

**Yes**

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### Q66

Please provide details of work PPN's specifically undertook in response to the Covid pandemic in support of the communities it serves in 2021, if applicable. Please include details, e.g. did PPN's collaborate with other organisations, who were the target groups of the activities, what were the aims and outcomes of these?

Conducted Back to Business Plan for groups to get back to normal organisational business after Covid.

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### Q67

Secretariat Details. Please provide details on the composition of your Secretariat

How many places are allocated on the Secretariat?	<b>12</b>
Provide detail on how these places are allocated? (By municipal district, college, electoral area, etc.)	<b>2 x Community, 2 X SI, 1 x Environment, 1 x Tidy Towns, 1 x Older Persons Network, 1 Youth Network, 1 Womens Network, 1 x Carrickmacross MD, 1 x Monaghan MD, 1 x Clones MD</b>
What is the term of office on the Secretariat?	<b>3-5 years</b>
Provide a breakdown of seats filled	<b>10 Seats filled</b>
If there are any vacancies on the Secretariat (Please detail)	<b>2 - 1 x Clones MD, 1 x Youth</b>
What is the average overall attendance rate of your Secretariat? (i.e. 50%)	<b>80%</b>

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### Q68

How does your Secretariat operate a flat structure?

**Decisions made by consensus,  
Proposals brought to Plenary,  
Terms of Reference emphasising flat structure,  
Minutes / Reports available to all PPN members**

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### Q69

Does your Secretariat have subgroups? (Please detail)

Staff Liaison Sub Group. We did have a Financial and Consultation Sub Group but they have not been engaged with during 2021 due to Covid

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**Q70**

PPN Meetings and Events. Please provide detail on the events and meetings held by your PPN in 2021. (Do not include roadshows, training, etc. which has already been identified) PLEASE GIVE RESPONSES IN NUMBERS ONLY

Plenary - Evening meetings **2**  
 Secretariat - Daytime Meetings **6**

**Q71**

PPN Meetings and Events. Please provide detail on the events and meetings held by your PPN in 2021. (Do not include roadshows, training, etc. which has already been identified) PLEASE GIVE RESPONSES IN NUMBERS ONLY

Linkage Groups - Weekend Meetings **0**  
 Linkage Groups - Daytime Meetings **0**  
 Linkage Groups - Evening Meetings **0**  
 Municipal District - Weekend meetings **0**  
 Municipal District - Daytime meetings **0**

**Q72**

PPN Meetings and Events. Please provide detail on the events and meetings held by your PPN in 2021. (Do not include roadshows, training, etc. which has already been identified) PLEASE GIVE RESPONSES IN NUMBERS ONLY

Other Events - Daytime meetings **6**  
 Other Events - Evening Meetings **5**  
 Trainings - Weekend meetings **1**  
 Trainings - Daytime meetings **2**  
 Trainings - Evening Meetings **4**

**Q73**

Please provide any comment you may have on the events detailed above.

**Respondent skipped this question**

**Q74**

Was there an active Memorandum Of Understanding (MOU) between the PPN and the Local Authority in 2021?

**Yes**

**Q75**

For PPNs who operate through a Host organisation: Was there an active Service Level Agreement (SLA) in place between the PPN and the host organisation in 2021?

**Not Applicable**

**Q76**

How did the PPN collaborate with other agencies/organisations in the county / city or elsewhere in 2021 (Such as LCDC, Age Friendly, Comhairle na nÓg, HSE, Túsla, Drugs Task Force, Healthy Ireland, etc.). (PLEASE NOTE, THIS IS FOR NON-COVID-RELATED COLLABORATION ONLY. COVID-RELATED WORK IS ADDRESSED IN QUESTION 61/2)

MPPN liaised with and are involved in the Migrant Integration Forum, Monaghan Womens Assembly, and liaised with Monaghan Mens Shed, Age Friendly, met with LCDC reps prior to LCDC meetings, and LAWPRO.

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**Q77**

How has the PPN worked to “actively support inclusion of socially excluded groups, communities experiencing high levels of poverty, communities experiencing discrimination, including Travellers to enable them to participate at local and county level”?

MPPN remains an active member of the LCDC Equality Sub Group and have 2 actions assigned in the County Monaghan Migrant Strategy.

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**Q78**

**Hosted by Local Authority**

Under what legal and administrative structure is your PPN operating?

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**Q79**

**No**

Did your PPN change its hosting position in 2021?

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**Q80**

**Respondent skipped this question**

If yes, why? Please give details of hosting position as at 31/12/2021.

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**Q81**

What staffing resources eg. dedicated Resource Worker and/or support staff is available to the PPN? (Please detail full time / whole time equivalents / agency staff / volunteers, etc.) PLEASE GIVE YOUR RESPONSE IN NUMBERS ONLY

Resource Worker (Please detail as whole time equivalent i.e. 1 WTE in the case of two part time RWs) **1 WTE**

Support Worker (Please detail as whole time equivalent i.e. 1 WTE) **0.8 WTE**

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**Q82**

Was the Resource Worker or any other staff recruited in 2021? If so, please state the recruitment process and the nature of the involvement of the Secretariat and the Local Authority in that process.

Who was recruited (Resource or Support Worker)?

**Resource Worker**

On what date did the vacancy occur?

**October 2021**

On what date was the vacancy filled?

**18th October 2021**

What was the recruitment process?

**No external recruitment process, previous PPN RW was transferred to a new role, new PPN RW was taken from Grade 5 MCC Panel - internal transfer**

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**Q83**

**Local Authority**

By what entity is the PPN Resource Worker and any other PPN staff employed?

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**Q84**

**Respondent skipped this question**

Please provide any comments you may have

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**Q85**

**Entirely by Local Authority**

How is the Resource Worker, Support Worker and any other staff managed?

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**Q86**

**Respondent skipped this question**

If the answer to the above is "Shared" please provide further details

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**Q87**

**Respondent skipped this question**

Please detail any shared management arrangements (i.e. Work Plan function managed by Secretariat, Human Resource function managed by Host organisation, etc.).

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**Q88**

**Within a Local Authority Building**

Where is the Official PPN Address located?

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**Q89**

What was the total PPN Expenditure in 2021? (Please ensure your answer is consistent with your response to Departmental Circular CVSP01/2021)

113,045.90

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**Q90**

What processes and procedures do you have to agree your Annual Budget?

Annual budget is agreed with LA, DRCD, and spent in line with annual work plan

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**Q91**

What processes and procedures do you have to spend your Annual Budget?

Budget is determined by amounts allocated by DRCD and MCC and it is monitored by RW and budget expenditure reports are given at each Secretariat meeting.

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**Q92**

What processes and procedures do you have to ensure that the Plenary is fully aware of the above?

Budget spent update provided at the Plenary AGM in December each year.

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**Q93**

**Combination of Both**

For PPN Representatives who sit on Local Authority Boards and Committees, where does the reimbursement of their travel and expenses come from?

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**Q94**

If your answer to the above is "Combination of Both", please explain

DRCD and MCC budgets are lodged into one job code from which all expenditure, including Travel & Expenses are paid.

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**Q95**

**Yes**

For PPN Reps who sit on non-PPN and non-local authority boards and committees, does the host organisation (i.e. The HSE, Development Company, etc.) reimburse the PPN Reps expenses?

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**Q96**

**Respondent skipped this question**

If your PPN pays a hosting charge / management fee, please provide information on how that figure was agreed / apportioned.

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**Q97**

**Managed in Local Authority?**

How is the PPN Budget managed?

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**Q98**

**Respondent skipped this question**

If some of the monies are transferred to a PPN account, please provide details of the amount transferred (in number) and how the allocation is determined.

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**Q99**

**Respondent skipped this question**

Please provide details of how the remaining monies are managed.

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**Q100**

If managed by the Local Authority, please provide details of how the Secretariat approve allocations and payments.

Monthly expenditure reports provided at each Secretariat meeting for their information and approval

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**Q101**

**Secretariat and Resource Worker share approval**

PPN Expenditure Decisions. How are decisions made on how the PPN funding is spent? (Select all that apply.)

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**Q102**

Please comment on the process for the management and administration of the budget in 2021.

RW manages the annual budget and approves payments based on their discretion. Secretariat are advised of spend at each meeting and PPN are liable for all local and government audits and ensure they are in compliance with procurement and good governance practices.

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**Q103**

Please indicate which of the following policies and procedures your PPN has in place.

**Constitution,**  
**Travel and Expenses Policy,**  
**Email and Internet Usage Policy,**  
**Grievance Procedure,**  
**Driving for Work Policy,**  
**Vulnerable Adults Policy,**  
**Dignity in the Workplace Policy,**  
**Data Protection Policy and Guidelines,**  
**Finance Policy,**

Other (please give details):

Complaints Policy, code of conduct, election policy, reps charter, secretariat TOR

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**Q104**

What 3 recommendations would the PPN make for the successful development of the PPN in 2022 and in the future?

1. **The general level of engagement from groups seems to have reduced over the past few years, any recommendations to revitalise their involvement would be encouraged.**
  2. **Greater awareness of PPN Structure and reps role, which may be highlighted in the upcoming communications strategy.**
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**Q105**

What specific training is required for PPNs, both priority training in 2022 and also in subsequent years?

Specific training required in 2022 has been identified First Aid, Writing a Funding Application, Social Media and How to be effective Community Rep.

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**Q106**

What would facilitate better participation of the PPN in policy and decision making, moving towards a partnership approach?

Training for reps to get their items placed on the agenda of the committee they are representing.

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**Q107**

## PPN Checklist

Completed on behalf of the PPN by	<b>Kim Mc Kenna</b>
Role within the PPN	<b>Resource Worker</b>
PPN Worker Email	<b>kmckenna@monaghancoco.ie</b>
Phone Number	<b>047 30550</b>
Date	<b>13/5/2022</b>

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**Q108**

Secretariat Approval. Please read carefully: By submitting this report, the PPN Secretariat declares that the information provided in relation to the organisation described in this report is true and complete to the best of their knowledge and belief. Approved on behalf of the Secretariat by:

First Name:	<b>Packie</b>
Last Name:	<b>Kelly</b>
Role	<b>Secretariat Chair</b>
Secretariat Email	<b>packie@teachnadaoine.com</b>
Date	<b>13/5/2022</b>

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**Q109**

Respondent skipped this question

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**Q110**

Yes

As the PPN, do you also complete the Local Authority Section?

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**Q111**

In 2021, what ways has the Local Authority supported the development of PPN, and the active participation of environmental, social inclusion, community and voluntary organisations in policy and decision making, information sharing and capacity building? Tick all that apply. Note: this does not include the provision of a budget or the core duties of the resource worker

- Active Memorandum of Understanding in place for 2021,**
- Memorandum of Understanding Reviewed in 2021,**
- Assist, where appropriate, the PPN in achieving its Work Plan**
- ,
- Supported the PPN to be active Actors in the LECP,**
- Cross-departmental participation in PPN events,**
- Provided additional core funding to the PPN to support its work**
- ,
- Specific campaigns to promote the work of the PPN within the Local Authority (please provide details in next section)**

**Q112**

Please provide any comments you may have on the provision of the above supports.

MCC fully understands the role of the PPN which was hugely evident in April 2020 - Jan 2022 when the Council had to establish a Community Response Helpline to support vulnerable community members due to Covid. The PPN carried out a survey amongst its members asking who was doing what and where to support their local people and the responses received were then used by the staff on the Helpline when assigning calls for queries received. The role of the PPN during these difficult years was tantamount to the success of the Helpline during this very difficult period. MPPN have been assigned 16 actions in the Monaghan LECP and they report on the progress of these annually. MPPN will also play a major role in the consultation process for a review of the LECP and the use of their CWBS will be a foundation for any PPN representation going forward.

**Q113**

Please provide the total number of :

Local authority public consultations in 2021	<b>2</b>
Notifications of consultations sent to the PPN in 2021	<b>18</b>
Local authority consultations carried out via the PPN as the main vehicle in 2021	<b>1</b>
Consultation workshops jointly hosted by the PPN and the Local Authority in 2021	<b>2</b>

**Q114**

Please outline specific areas of collaboration and co-operation between the PPN and the Local Authority

The PPN reps on the Climate Action Steering Committee were integral to the rollout of the council Climate Action Plan in 2021. MPPN continues to promote all council activities on their website and FB page and through direct email to all its members. The RW also provides a monthly management report for inclusion in the monthly council agenda and reports annually on the annual work plan and Corporate Plan.

**Q115**

Please provide a full list of boards and committees by which the local authority facilitates community representation on and detail if the PPN has been allocated seats on these. This should include committees/boards separate to SPCs, JPC and the LCDC such as Heritage Forums, Coastal Liaison Groups, Road Safety Groups, Local Area Liaison Groups, Local Sports Partnerships, and any others.

Local Community Development Committees	5
Joint Policing Committee	5
Economic Development & Enterprise SPC	2
Environment SPC	3
Housing SPC	4
Roads & Transportation SPC	4
Other - please provide details	2 Monaghan Sports Partnership
Other - please provide details	2 Healthy Monaghan
Other - please provide details	3 Peace Partnership

**Q116**

If not all local authority boards and committee with community representation have had that representation nominated through the PPN, please set out the process and timeline by which this is to be regularised below.

n/a

**Q117**

Yes always

Does the Local Authority require groups to be members of PPN to be eligible for grants?

**Q118**

Respondent skipped this question

Please provide details, if appropriate

**Q119**

Yes

Does the Local Authority provide specific induction or training to newly nominated PPN Representatives (separate to by the PPN itself) who sit on their boards or committees?

**Q120**

If yes, please provide details.

MCC and MPPN collaborated on a joint induction training information session in 2020 and this should be run again. Training included the services of the council, role of elected members, how the budget is developed, who makes decisions, how to get items on the agenda, standing orders etc.

### Q121

What provision has been made for the training of local authority staff and elected members in public participation and the PPN? (please provide details)

Other Local Authority Staff

**The PPN is an integral part of the community section and elected members and staff are very aware of the role of the PPN in supporting communities. It is also aware of the role it plays in supporting the council develop important plans and policies, and the role the PPN reps play in representing their various committees/ meetings.**

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### Q122

What additional support does the local authority believe could be provided by the Department of Rural and Community Development to continue to develop the PPNs?

MCC acknowledges the additional support for the PPN Support Worker which has been very beneficial to the RW.

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### Q123

What 3 recommendations would the Local Authority (appropriate Director of Service, or equivalent) make for the successful development of the PPN in 2022 and in the future?

1. **A greater level of co-ordination and collaboration between PPN's who mostly work in isolation while all aiming to achieve the same goals**
  2. **Further acknowledgement of the role of volunteers who for example on the LCDC attend monthly meetings which requires at least 1 day to prepare for the meeting**
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### Q124

What specific training is required for Local Authorities, both priority training in 2022 and also in subsequent years?

Training specifically for the Senior Managers about the benefits that can be derived from engaging and liaising with the PPN

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### Q125

What would facilitate better participation of the PPN in policy and decision making, moving towards a partnership approach?

Better acknowledgement of the role of volunteers who sit as reps on the various committees and better feedback on their input into decisions/ consultations.

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## Q126

### Local Authority Checklist

Completed on behalf of the Local Authority by Role (DOS or SEO)

**Orla Brady, SEO**

LA Email

**obrady@monaghancoco.ie**

Phone Number

**047 30500 ext 1207**

Date

**13/5/2022**

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## Q127

**Respondent skipped this question**

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